



## GROUNDSKEEPER

### JOB DESCRIPTION

**This is a full time, seasonal, temporary position to conclude on January 15, 2017. Compensation is at \$8.00 per hour.** Employees in this job perform maintenance duties on Cape Fear Botanical Garden ground areas. The work requires working knowledge of motorized equipment and hand/power tools in order to perform grounds work activities.

### JOB DUTIES

The job duties listed are typical examples of the work performed by positions in this job classification. Not all duties assigned to every position are included, nor is it expected that all positions will be assigned every duty.

- Assist in preparation work for major exhibits on the grounds by hanging holiday décor, such as lights and ornaments under direction of permanent staff.
- Inspects, cleans and maintains temporary and permanent outdoor exhibits.
- Gathers and removes trash from receptacles on the grounds to the dumpster, as well as picking up loose trash from the grounds.
- Directs cars to specific parking areas and monitors and inspects parking areas.
- Cares for landscaped areas, which may include mowing, edging and applying fertilizer under direction of permanent staff.
- Use of hand tools such as shovels, rakes, pruning saws and pruners
- Repairs damaged ground areas, which may include sidewalks, driveways, sodded areas, and pathways.
- Maintain, Clean, and repairs equipment or structures on grounds such as mowers, tractor/trailers, a variety of hand/power tools, greenhouses, benches, and fences.
- Removes plant debris and snow from sidewalks and parking lots; spreads salt on sidewalks and parking lots during icy conditions.
- Drives vehicles such as a car, truck, or van to pick up supplies and materials.
- Performs related work as assigned.

### JOB QUALIFICATIONS

#### *Knowledge, Skills, and Abilities*

- Ability to follow oral instructions and read written instructions. Ability to communicate effectively.
- Ability to climb, stand, stretch, bend and to carry 50 pounds.
- Ability to use hand tools, and operate motorized equipment and vehicles such as cars, trucks or vans safely.

#### *Working Conditions*

- Job requires the ability to work outside in all weather conditions, with excessive dust or dirt.

#### *Physical Requirements*

- Job requires standing for long periods of time.
- Job requires walking for long periods of time on different types of terrain.
- Job requires bending, lifting, and climbing.

#### *Education*

Educational level typically acquired through completion of high school.

NOTE: Equivalent combinations of education and experience that provide the required knowledge, skills, and abilities will be evaluated on an individual basis.

**To Apply:** complete the application form found at: <http://www.capefearbg.org/about-us-2/employment/>.

Return via email (preferred) to [employment@capefearbg.org](mailto:employment@capefearbg.org). No phone calls please.