



CAPE FEAR BOTANICAL GARDEN

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Employment Opportunity Temporary Environmental Educator

Job Summary: An informal educator with environmental education experience and a love for the outdoors will assist in the implementation and delivery of science-based programs, including field trips, camps and activities for pre-k through adult participants.

Details: This position is classified as a seasonal part-time (10-20 hours/week), non-exempt position. Must be available Monday-Friday mornings, with possible evening and weekend hours available. Must work outdoors in all weather conditions and routinely lift up to 40 pounds. Reports to Environmental Education Coordinator. Pay is \$9 per hour.

Position Availability: This is a seasonal temporary position. Position open until filled. Tentative dates March 1 – June 1. Preferred start no later than March 6.

Responsibilities may include:

- Assist and deliver current programming to our participants.
- Help and assist the EE Coordinator with teaching school field trips and camps.
- Learn and help lead hikes and classes.
- Assist and help with animal care and husbandry and maintain resources and tools.
- Help assist and facilitate large educational events, i.e. Earth Day celebration, in conjunction with other non-profit associations, with whom we partner.
- Participate in outreach events to recruit new participants; i.e.: mall event and expos.
- Assist and lead adult educational activities, as needed.

Other: Attend staff meetings and participate in other staff activities.

Other duties as assigned by the EE Coordinator/Director of Horticulture and Education.

Qualifications: Have an AA/AS degree or higher, from an accredited institution or equivalent experience, with focus on environmental education, botany, or related fields (Bachelors

preferred). Must have excellent written and verbal communication skills, excellent interpersonal and communication abilities, and the ability to deal effectively with the public. Experience leading school aged children in educational activities is desired. Flexibility, an energetic nature and knowledge of the natural resources and environmental issues relevant to the Sandhills region is a plus. Knowledge of computer programs such as Word, Excel, PowerPoint and social media is desired. Applicants being considered will submit to a background check.

To Apply: Please complete a Cape Fear Botanical Garden application (available online at www.capefearbg.org/about-us/) along with *résumé*, three references and a cover letter and submit by email to mmitchell@capefearbg.org . No phone calls please.

Cape Fear Botanical Garden does not discriminate against qualified individuals on the basis of their ability, age, color, creed, gender identity, genetic information, marital status, national origin, race, religion, sex, sexual orientation, or veteran status and abides by the Non-Discrimination Policy set in place by Cape Fear Botanical Garden.

Cape Fear Botanical Garden is a 501(c)(3) exempt nonprofit organization.